



NATIONAL LIBRARY OF NIGERIA



OFFICE OF THE NATIONAL LIBRARIAN/CEO

Professor L. O. Aina Bsc (Hons) PGDL, M.Phil, PhD, CLN, FNLA
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NLO/16/S.2/1/5

20th February, 2017

The Program Officer,
Public & Private Development Centre (PPDC),
Plot 1894, Cadastral Zone A6, SCCN House,
Ademola Adetokunbo Crescent,
Wuse II – Abuja

Dear Sir,

**RE: FREEDOM OF INFORMATION (FOI) REQUEST FOR RECORDS OF
PAYMENT FOR CAPITAL PROJECTS RELEASED TO THE NATIONAL LIBRARY
OF NIGERIA IN THE YEAR 2016**

I wish to acknowledge the receipt of your letter dated 23rd January, 2017 and to request you to furnish this office with the following documents:


- i) Evidence of Incorporation of the company in Nigeria by the Corporate Affairs Commission (CAC);
- ii) Authority letter to operate as an NGO in Nigeria;
- iii) Scope of activities within the mandate of the company i.e. Articles/Memorandum of Association.

The foregoing is to ensure that the National Library of Nigeria is releasing information to an entity covered by the Law of the Federation. This is to forestall Government information falling into wrong hands.

As soon as the above request is provided to us, we shall, as a matter of urgency, avail you with the information you requested.

Kindly accept the assurances of my highest esteem.

Yours faithfully,


Prof. L. O. Aina
National Librarian/CEO